



## The context of this policy:

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

All students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from arrange of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure**

A person wishing to request access should contact Mrs Ellie Bull, Careers Leader, Telephone: 01482 899315; Email: [bulle@shtc.org.uk](mailto:bulle@shtc.org.uk)

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers and opportunity to come into school and speak to students and/or their parents/carers:

	Autumn Term	Spring Term	Summer term
KS3	Assembly and tutor time opportunities	Y8 GCSE Options evening and Careers Fair	Assembly and tutor time opportunities
KS4	Y10/Y11 Careers Fair	Assembly and tutor time opportunities	Assembly and tutor time opportunities
KS5	Y12/13 Careers Fair	Assembly and workshop opportunities	Assembly and workshop opportunities

Please speak to our Careers Leader to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The School will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school reception.